



As a member of the Chinatown Business Improvement Area, you are invited to attend

## **2023 Annual General Meeting (AGM)**

Wednesday, October 25<sup>th</sup>, 2023 1:00 PM

In-person Meeting / 3rd Fl., 287 Spadina Ave, Toronto, ON M5T 2E6

### **AGENDA**

1. Call to Order, Introductions, Opening Remarks and Land Acknowledgement
2. Declaration of Conflict of Interest
3. Approval of the Minutes of the 2022 Annual General Meeting
4. Auditor's 2022 Report
5. Appointment of Auditor for 2023
6. Subcommittee Reports on 2023 Accomplishments
7. Proposed Program and Budget for 2024 (see attached)
8. New Business
9. Adjournment

The purpose of this meeting is to approve the BIA's budget and proposed activities for 2024 (see attached). This program is paid for by a special levy charged to you and other commercial and industrial property owners and non-resident tenants of such properties. As a BIA member, the best way to participate in your BIA's decisions on your behalf is to get involved. If you wish to obtain a copy of the complete proposed budget and audited financial statement, please contact the BIA at [administrator@chinatownbia.com](mailto:administrator@chinatownbia.com). Please also forward a copy of this notice to your non-residential tenants.

**For those eligible to vote proof of BIA membership will be required. Please email your photo ID and either a business card, utility bill showing business/tenant name and address, or your City of Toronto property tax bill to [administrator@chinatownbia.com](mailto:administrator@chinatownbia.com). Deadline of Registration: October 16, 2023**



**Annual General Meeting Procedures:** To attend, pre-registration is required. If you are a voting member, we will subsequently contact you for proof of BIA membership (photo ID and either a business card, utility bill with business name/tenant name and address, or City of Toronto property tax bill). Per The City of Toronto Municipal Code, Chapter 19, Business Improvement Area, only members of the BIA and their legal representatives (proof required) are eligible to vote at the AGM. A “person” is defined by Chapter 19 to include “a corporation and the heirs, executors, administrators or other legal representatives of a person to whom the context can apply according to the law.” **No person in attendance shall have more than one vote.**

Please note: As per the amended City of Toronto Municipal Code Chapter 19, adopted by City Council at its meeting on July 4-7, 2017, designates are no longer eligible to vote on behalf of BIA members at annual general meetings. Therefore, a delegate or proxy form has not been included in your AGM notice package.

For more information, please contact Chinatown BIA Office at (416) 260-9800 or email to [administrator@chinatownbia.com](mailto:administrator@chinatownbia.com)

*Seats are limited, please RSVP*